

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
GCC - TBC 40-WPM 17 Jul 2023 ENG 40-WPM BATCH-503
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	Pen Drive is _____ Memory	Temporary	Primary	Secondary	All of these	C
2	Secure Socket Layer is used for	Website Browsing	Website Security	Chatting	Hacking	B
3	We can use HDTV as monitor screen	TRUE	FALSE			A
4	Process of transferring information from the website is	Browsing	Downloading	editing	None of these	B
5	From which Sound and images can transferred through ?	Excel	Word processor	Image Editor	E-mail	D
6	If the mouse moves on _____ the pointer look I-beam shape	Task Bar	menu Bar	Page area	Title Bar	C
7	Open, Save, Save As, Print etc. standard commands available in _____ Menu.	View	Insert	Home	File	D
8	In Ms-Word name of the document is displayed on _____	Status Bar	Rule	Title Bar	Indent	C
9	All the letters of selected matter are converted to small cases with _____	Upper case	Lower case	Toggle case	change case	B
10	we can change width of border from _____ option	Insert	Home	Border	None of these	C
11	To move to the first cell of the worksheet Ctrl + Page up key is used	TRUE	FALSE			B
12	In Spreadsheet, to prepare a graph on the basis of data given, _____ command is used in	Filters	Forms	Charts	Pivot Tables	C
13	Which is odd option from the options of functions?	countfor()	count()	countif()	sum()	A
14	Using _____, we can zoom the worksheet for bigger/smaller view	Page Preview	Print Layout	Page break	Zoom Slider	D
15	Nested IF is a _____ function in MS-Excel.	Analytical	Logical	Conditional	Arithmetic	C
16	Blinds, Honeycomb, Cube, Doors are some of the Transition effects in PowerPoint.	TRUE	FALSE			A

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
GCC - TBC 40-WPM 17 Jul 2023 ENG 40-WPM BATCH-503
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
17	We can use _____ View to see slide one by one on screen.	print	Slide Show	slide	New slide	B
18	In PageMaker, Which tool is used to scroll the page.	Hand Tool	Constrained Tool	Zoom tool	select tool	A
19	In PowerPoint, background effects are set as per Design Theme.	TRUE	FALSE			A
20	In PowerPoint, decorative part of text is added by using option.	Insert-text	Insert-charts	Insert-Images	Insert-symbols	A
21	_____ Cables are more safe than coaxial cables.	Fiber-Optic	Twisted optics	Shield Twisted optics	None of these	A
22	_____ is the protocol, to transfer the data in the form of text.	HTTP	SMTP	FTP	PPPT	A
23	Facebook is developed by Mark Zukerberg.	TRUE	FALSE			A
24	You can take a soft copy of your data using _____	CPU	ALU	Printout	Pen Drive	D
25	_____ is example of search engine	Facebook	google	orkut	None of these	B